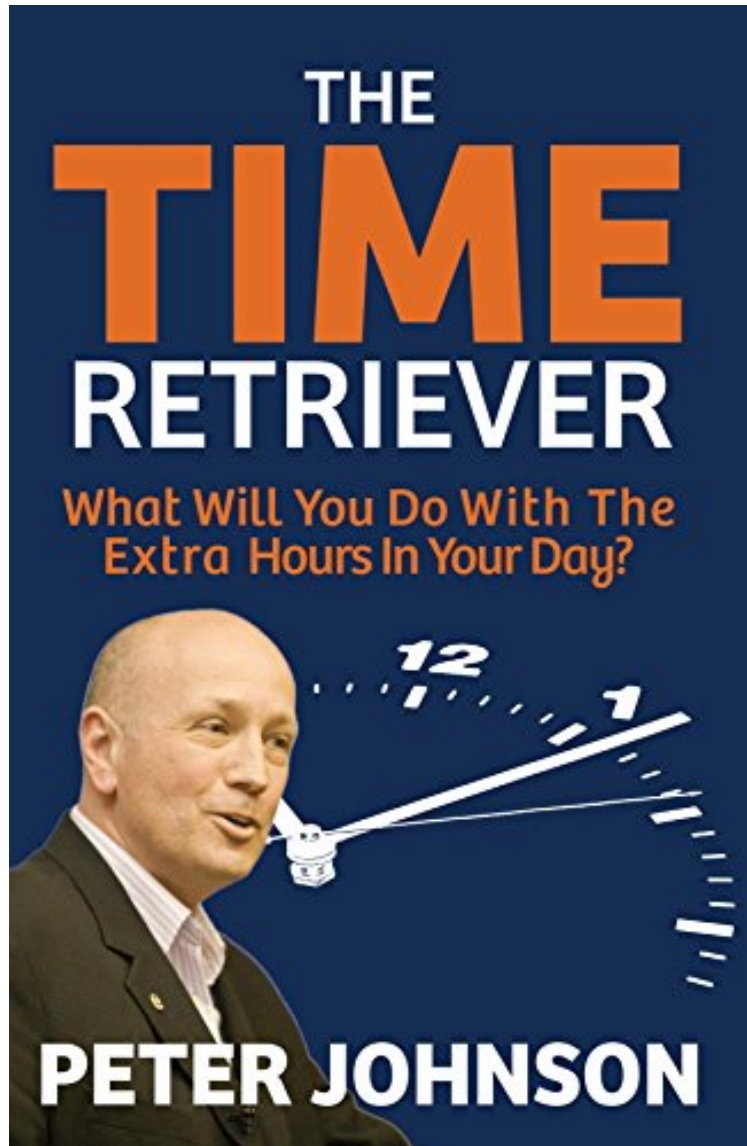


(Mobile book) The Time Retriever: What Will You Do With The Extra Hours in Your Day?

The Time Retriever: What Will You Do With The Extra Hours in Your Day?

Peter Johnson

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Peter Johnson : The Time Retriever: What Will You Do With The Extra Hours in Your Day? before purchasing it in order to gage whether or not it would be worth my time, and all praised The Time Retriever: What Will You Do With The Extra Hours in Your Day?:

This book is about helping business owners and managers to get control of their day-to-day working life. However, it can also be used by anyone looking to create more success in their life. I have written it so that you can work through each step of the planning process, one at a time, using the templates provided at the back of the book. You can then use the second part of the book to help eliminate Procrastination, Interruptions and Distractions in your day. It was written as a result of coaching business owners for nearly 9 years and over 30 years of business management and people management experience. It is meant to be a resource that can be reviewed over and over again, because getting control of your time will not happen overnight (there is no magic that makes this happen immediately). You will need to develop and grow your skills constantly. My recommendation is that you find someone who has the skills to help you develop your time management knowledge and skills, and more importantly, keep you accountable for doing what you plan to do. I hope you enjoy using this resource and gain a lot of success from using it. Remember, this material can only increase your knowledge; you actually have to action what you learn to make it work.

About the Author Principal at The Time Retriever coaching and training enterprise, Peter is a testament to a well managed life. For nearly 30 years, in senior management roles and running several businesses, Peter was seen by his staff and colleagues as someone who has "mastered time". Shortage of time is the battle cry for many, whether in their business or personal lives. "There are only 24 hours in a day. I just can't get it all done," appeared to be the number one complaint everywhere he worked. Because he was better than most, his staff and colleagues would ask for his advice in how they could better manage theirs. After years of coaching dozens of people, he turned his experience, expertise and passion into a viable business. Peter is now a much sought after coach, trainer and speaker. There are no secrets to successful time management. You can't add hours to the day, but you can learn to prioritize, develop effective ways to say no to distractions and interruptions, take charge of your life and accomplish the things that really matter. Peter enjoys helping others get out of poor time habits and bring huge improvements to their work and their lives. His engaging presentations espouse the principles that make him an effective coach and trainer. His relaxed and interactive style makes him a commanding and influential speaker.